

At the Whitefield Memorial Church 79A Tottenham Court Road, London W1T 4TD

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2023 Annual Report



Senior Minister's Report

In 2022, we launched a host of efforts to re-engage and revitalise all aspects of AIC, resulting in a host of events, experiments and trials. That newness continued in the first half of 2023, with a shift in the autumn to make the activities like Jazz Vespers and the Refugee Supper Club grow into sustainable programs.

My work has focused on growing the depths of faith and community through AIC and expanding our breadth of welcome and inclusion to more people in Jesus' name.

Worship and Faith Formation

You shall love the Lord your God with all your heart, and with all your soul, and with all your mind. This is the greatest and first commandment. -- Matthew 22:37-38

While AIC is a lot of things, we are first and foremost a church worshipping God and growing disciples of Jesus. This year, our Sunday morning worship focused on practices of discipleship throughout the year. In Lent, the "Stop and See God" series invited us to fast from things like work and worry to attend to God's presence. In Eastertide, we preached "Come to the Feast," about God's gifts and our response to them. In the autumn, "Ordinary Saints" told stories of

average people of God upon whose acts of faith God changed history. We saw special services like Easter, Christmas, Thanksgiving and Remembrance Sunday return to pre-pandemic levels of participation this year.

Beyond Sunday mornings, the Jazz Vespers service under the leadership of Jared Jaggers and Scott Stroman shaped into a new congregation one Wednesday evening each month. Bible study, Sunday outings and our All-Church Summer Read of Cole Arthur Riley's *This Here Flesh* helped us engage in wider questions of faith in the world.

The American Thanksgiving Service at St. Paul's Cathedral was one to remember. Our sister church in Surrey withdrew their participation, which made space for AIC to involve five lay readers plus Jared and I, showcasing our congregation's diversity and leadership. The service itself proved exciting, as two women from Just Stop Oil staged a silent protest as I entered the pulpit. The Spirit knew what I did not, and the sermon I had prayerfully written addressed their concerns and de-escalated the situation. We have since seen a significant number of newcomers attending AIC as a result of this event.

The most significant impact on worship involved the sanctuary itself, with the installation of new art in the chancel, designed and created by Nicole Joffe. Covering the dark 70-year old fabric, the new design features a central cross with rays of colour emerging from it. Nicole's artistic vision came from the sunlight in the sanctuary during worship, the diversity and energy of our church community, and AlC's outreach beyond the sanctuary walls. In addition to gifting her time, talent and art, Nicole and her husband Mark Walton also contributed much of the cost of the project. The new and vibrant work was unveiled on Pentecost Sunday, with much acclaim. Thank you, Nicole!

Serving our Neighbours

And a second is like it: You shall love your neighbour as yourself. On these two commandments hang all the law and the prophets. -- Matthew 22:39-40

Former Archbishop of Canterbury William Temple once said that "the church is the only society that exists for the benefit of non-members." Our devotion is to God and to our neighbours. This year, AIC has expanded profoundly its service to those who are not our members.

Due to the departure of Jonathan Miller at the start of the year, Jared and I stepped in to cover the Cold Weather Shelter coordination for the second half of the season. I saw in those weeks the profound impact of this program in the lives of guests and volunteers. What we offer is more than "Open. Kind. Space." Shelter offers a sense of community and care that includes both guests and volunteers. This ministry blesses all who participate and becomes the point of entry for many people into AIC.

I also stepped in during the transition to lead the nascent refugee ministry launched with funding from Camden Giving. The team of Preethi John, Robin Appleby, Holly Howard, Natalie Tikhonovsky and Jonathan Ho initially imagined a one-to-one befriending scheme and began to plan accordingly. When Holly discovered HostNation, a charity doing similar work, we met with founder Anneke Elwes and assistant director Rossana Horsley and felt an immediate connection. They had hundreds of one-on-one pairs of refugees and befrienders, but few had ever met one another. As a church, bringing people together for fellowship and food is what we do all the

time, making a natural way for us to come alongside as partners. The Refugee Supper Club was launched in late June, with nearly 100 people attending the first event, which included food catered by the refugee-owned Syrian Sunflower and huge event planning support from our intern Kessley Janvier. At the second event in October, fifty guests enjoying food gifted by Jack Srimuang, owner of the Thai market stall in front of AIC. A Christmas supper featuring a traditional British turkey dinner followed in December. This is a great new partnership, and the Supper Club every other month has become a highlight for me and many.

With the addition of Brooke Rowan to our staff in October, these programs handed over to her leadership, but I am grateful to have been able to shepherd them for a season. Meanwhile, I maintain a seat on the Board of the Soup Kitchen and will be working with Jared to further our connection with Citizens UK in 2024.

Leadership and Administration

Whoever is faithful in a very little is faithful also in much; and whoever is dishonest in very little is dishonest also in much. --Luke 16:10

Everything we do as a church is built on trust. From preaching to Latchcourt business to pastoral care to serving people in need to asking for donations, we are only as effective as the amount of trust we sustain. This is why transparency and accountability in all our administration matters so much.

Since my arrival, and especially since the launch of our UK charity status in 2020, we have been working to develop policies and procedures that meet the standards of best practice for charities and churches. This year has seen huge steps forward in that process, and we are nearing completion of creating and implementing all the required policies. In 2023 alone, 18 policies were thoroughly reviewed and updated, three new ones created, and four more written to be approved by Council in early 2024. A policy handbook is now available online to Council and staff, as well as a paper copy in reception for anyone who needs it. This work can seem like a distraction from the work of ministry, but being a good employer and well-run charity is critical to inspiring trust.

Other noteworthy accomplishments in 2023 include negotiating a formula with the URC to establish our annual contribution; working with Chris to launch our contactless giving machine; working with the finance team to review all accounts and processes; applying for our first grant and realising income from the AIC Foundation; working with Monty and the URC to renew leases for all the market traders; and addressing paperwork related to the sale a flat at Parkhill Road, where AIC is the freeholder.

The most significant work of the year involved the significant staff transitions and disruptions. Jonathan Miller departed his role at AIC early in the year, which afforded an opportunity to revisit the job description for our changing needs. There was a long vacancy to review our hiring process and consider what we need next, before engaging a process to hire a new Community Engagement and Volunteer Coordinator, Brooke Rowan, who started on 1 October. Brooke has been a great addition to our team, bringing strong organisation, church experience, and a professional social work background. Many thanks to our hiring committee: Nicole Joffe, Oliver Lewis, Preethi John, Rev. Kate Dean of Rosslyn Hill Unitarian and Jared Jaggers.

In addition, I worked to cover parental leave for Jared, offer more one-on-one time with key staff, overhaul the staff handbook, and attend two courses on management, one on UK regulations and one specific to clergy.

Sharing Good News

Proclaim the message: be persistent whether time is favourable or unfavourable; convince, rebuke and encourage, with the utmost patience in teaching. -- 2 Timothy 4:2

In 2022, we crafted our Welcome Statement, then engaged Speed Agency to design a new logo reflecting our values and vitality. In 2023, we expanded that message across multiple platforms.

Our new website launched on Maundy Thursday, 6 April, just in time for Easter. Speed Agency handled the initial design, with AIC staff providing the content and filling the templates. Within weeks, we saw an increase in contact to our staff via the website, and that has increased throughout the year. The site now accurately reflects our community and ministries, so those who search us online feel encouraged to connect. Those contacts have led to new volunteers for the Soup Kitchen and Cold Weather Shelter, Latchcourt clients booking rooms, Bible Study participants and, of course, worship attendance.

The next step took us into social media. Jared and I attended training events, then met in early spring to craft AIC's online personality, using words like open, kind, curious, caring and joyful. We were stretched too thin to move forward until we were blessed by the presence of Kessley Janvier as a summer intern. Over five short weeks, Kessley developed a strategy and plan for our social media presence that Jared and I could carry forward for the foreseeable future. Thanks to her investment of time up front, Jared and I have maintained a pattern of 4-5 posts per week across four different social media platforms. This is already engaging new audiences, and we are expanding our use of tags for clients and community partners to build our network online.

We also attended to our visibility on Tottenham Court Road. We ordered new gazebos for the World Food Market bearing our logo and tagline "Open. Kind. Space." These are visible to those buying lunch, walking down the road, and passing above on the double-deckers.

In December, we installed new outdoor signage. The signs showcase our logo and tagline with a sleek and contemporary look that draws the eyes of passersby. In addition to worship, there is information about the Soup Kitchen, World Food Market and Space for Hire on display, and special cases for temporary signage to advertise upcoming events. We have already seen an increase in people attending activities based on this new signage.

We have good news to share about AIC, what God is doing here and how lives are being changed—we will continue to work on sharing it more broadly in 2024.

Conclusion

I noticed in reviewing this report that I use "we" far more than "I" to describe the work. That is because almost everything I do in ministry I do not do alone—it requires working together with our staff, Council, church members, community volunteers, colleagues and more. I am grateful every day for the faith, generosity, creativity, wisdom and aspiration of each and every one of you. It is an honour and a privilege to serve at AIC.

Faithfully, Rev. Jennifer Mills-Knutsen





Associate Minister's Report

Gratitude is the only proper way to begin my report of our year together in 2023 and the growth that we have experienced. Most of you know that I welcomed my first child at the end of April and will always treasure every moment of the parental leave that AIC generously granted. And then you all gave Hannah and I more to treasure as we returned in June with the AIC choir singing "Isn't She Lovely" by Stevie Wonder (thank you, Scott) and so many of you offering us support and sharing in our joy. Thank you all for making it a beautiful year for our family.

I'm also thankful that the growth I've experienced personally has been shared in our ministries together. Last year I wrote to you about the roots that had been planted in my first two years with you that allowed for the expansion and quickened pace of our third year together. Well, this fourth year of my ministry at AIC has been about slowing down and about returning to the depth of those roots.

The ministries I oversee have not been about starting new things in 2023 or about picking up the pace of activities and programmes, but about strengthening relationships and refining the work that we have already begun together.

Following our discussions and growth in regard to inclusion, sexuality, and marriage, we have had many discussions that have led to sharing personal stories, becoming more vulnerable about our pain and our doubts, and even learning to accept more disagreements and differences in our community. There are confidential stories I wish I could share, but you should know that people are sharing mental health struggles and accepting prayer and companionship at AIC; people are sharing stories of deep questions and discomfort with the faith they've been taught and are finding new ways to relate to God through AIC. From Bible study to conversations after Sunday morning worship, I think that we are a healthier community because we have learned to have these conversations and to share ourselves more openly.

We have grown through beginning a new form of worship in Jazz Vespers. We have a group of returning attendees at that service, but I hear each month from someone who came for the first time and tells me about how it was a peaceful experience they needed in a tumultuous time of life. Most of these people are honestly never going to join the church or even come on a Sunday morning, but don't miss the fact that this is part of our worship and our ministry. We are finding new ways to invite people into God's presence to taste the peace that passes all understanding.

We are growing because we are learning to tell our stories and more boldly invite people in. I'm particularly thinking about our online presence. We have grown because of people like our marketing team who helped us rebrand, and like Kessley Janvier whose summer internship helped us create a social media strategy. We still have a lot of growing to do, but we are learning share who we are with the world and we now have a recognisable presence that reaches far beyond the boundaries of our property on Tottenham Court Road and communicates to people that the Church of Jesus Christ is open to them.

Finally, we're growing together because our relationships with the broader community are getting stronger. Part of my ministry alongside you has been developing new partnerships. Of course a lot of this great work is part of Brooke's work, so I'm only telling part of the story that we're working on together. Some of you came with me to find out about London Prisons Mission and how to support incarcerated people. Some of us have participated in renewed relationships with the Communities and Third Sector team in our local Council. Some of us have found meaningful mental health support through Talk for Health. And you're going to be hearing a lot more about an exciting and growing partnership with CitizensUK as we try to join our voice with others for the welfare of our city. And of course, if any of those things spark your curiosity, let's have a chat about how you can be involved.

I believe that everything I've outlined here, and all the stories of people serving and sharing and growing together, are all evidence that we are following the Spirit of God and learning to embody the love and grace of Jesus Christ in our context. I'm proud of what we're doing together and I'm truly grateful to embrace my calling here with you. Thank you.

Rev. Jared Jaggers



Community Engagement and Volunteer Coordinator's Report

As I reflect on the first several months in the role of Community Engagement and Volunteer Coordinator, I am filled with gratitude for the warm welcome to this community I have received from you all. Joining AIC in October 2023 has been a highlight of the year for me, personally and professionally. It has been a joy to learn more about the ways AIC engages the local community and how volunteers are a large asset to the community facing programs here. The years of prior work and dedication sown into these programs allowed me to step into the role with confidence and a degree of creativity.

Building upon the strong foundation laid out in previous years, I am excited to report on the progress and developments we have achieved together in 2023. Our commitment to fostering a culture of inclusivity and welcome has remained at the forefront of our efforts, and I am proud to see the tangible impact of our collective work.

Cold Weather Shelter

While I stepped into the world of C4WS here at AIC only a month prior to the 2023-2024 season, there were months of preparation that had already taken place. Robin Appleby and Tina Patel were instrumental in helping to organise and take inventory for shelter during the summer. Their work greatly contributed to my own during my first few weeks in the role. While preparing for shelter season ahead of November, various donations allowed us to purchase 20 new beds, 10 duvets, new mugs, and new laundry items (among other small items as well). The change in beds have not only brought an increase in storage space, but also are easier for volunteers to assemble and allow our guests to sleep slightly elevated off the ground now.

In 2023, we welcomed several new volunteers and groups. Numerous volunteers with a Taiwanese Fellowship Team led by Yufen Chen became consistent regulars and were a tremendous help during the months of November and December. Their ability to connect with guests was a joy to witness, and some also brought kind donations or shared with us their artistic talent by drawing portraits of guests. Fresh Fitness Food also provided continual volunteer sign-ups, helping deliver nutritious and delicious meals to our guests. Their art of presentation was certainly appreciated by guests - one night guests even gave a round of applause! Finally, a

book group led by Michelle Miller joined along and provided an American experience to guests with their fantastic chili.



We also had a few individual volunteers who came along for the first time. Russell Black heard about AlC's shelter via a friend at the local food bank he volunteers with. He wanted to "try it out" during week 1, and suddenly by the end of December, Russell was a volunteer who had joined us every week! His dedication and ability to lead the dinner shift team with room/bed set up has been such a gift this season. We also welcomed Henri Williams along to the morning shift. Henri heard of us through London Business School and was a great help with breakfast during the end of 2023.

Additionally, we had many returning volunteers as well and could not have done it all without each one of them. In particular, I'd like to thank Tina Patel and Robin Appleby for all of their help in getting shelter ready for the beginning of the 2023 season. A big expression of appreciation for Tina and her leadership as well. She stepped into the role of Team Leader in 2023 and helped the dinner shift run smoothly and with care on numerous evenings. We are grateful for all of her contributions! Also a big thanks to Elodie Lasserre for her leadership in the kitchen on various nights. I can't thank Preethi John, Stuart Brown, and Stephen Howard enough either for their commitment to consistently signing up to stay overnight with our guests. Lastly, thank you to Michèle Copeland and Abi Stacey for returning this season and being such a wonderful help to our guests during the breakfast shift!

And to all of the volunteers who helped with laundry services - thank you for your (often easily unseen) help with this essential volunteer role. Each week there is a lot of laundering which needs to take place, and you all helped keep our shelter stocked and ready to go each Wednesday. There were approximately 35 loads washed from Nov 2023-Dec 2023 alone! Further, I am deeply grateful to all those who have volunteered their time and resources or provided donations to CWS. Week after week, I have been reminded how important every person who can contribute in some way is in allowing AIC to provide a safe and welcoming space for our guests during the winter months.

Finally, I would like to thank C4WS for all of the vital and wonderful work they do not only during winter, but year round. A special extension of gratitude for Curd de Vries and his vital role at AIC's shelter each week for the guests and with our volunteers. Thanks also to Lorraine Kinnear for all of the organisational and behind the scenes support she provides each shelter and to Nikki Barnett for her leadership, direction, and dedication to this work.

Refugee Befriending Program

In relation to our work with refugees and asylum seekers, one of the key initiatives we have continued to cultivate in 2023 is the Refugee Befriending Program. The program is funded via the grant received from Camden Giving's Equality Fund and aims to foster integration, community building, and cultural understanding/exchange between refugees, asylum-seekers, charities, and those local to London through gatherings hosted at AIC. The biggest and most consistent opportunity to do so centres on our Supper Club



partnership with HostNation. These events allow a collaborative dynamic to exist between AIC, our volunteers, and those who are connected with HostNation.

My first week in post incorporated a Supper Club event in October. At this event, we were able to host around 50 guests and had a team of around 6 volunteers. It was an evening filled with lots of conversation and delicious Thai food provided by Jack, a vendor at our World Food Market. It was also an opportunity for HostNation to present a series of films related to refugee and asylum seeker experiences.

Building on that event, we hosted another Supper Club around Christmas as well. At this event, we welcomed around 80 guests and volunteers and had a theme of "A British Christmas." Of course, this meant the menu involved British Christmas classics like turkey, roast potatoes, root veg, peas, brussels sprouts, stuffing balls, bread sauce, cranberry sauce, and yorkshire puddings. Guests also experienced the joy of

Christmas Crackers and mince pies. We were even joined by Father Christmas (big thanks to Orlando Brooke for dressing in the AIC Santa Suit!) and he, along with Pastor Jennifer, led everyone in singing and acting out The Twelve Days of Christmas. It was a time of joy and connection, as well as many "firsts" for so many. The evening could not have been done without the HostNation team, our numerous volunteers, and Josh Mills-Knutsen. Thank you to everyone who helped cook elements of the meal and/or contributed in some way!

Continuing with further thanks, The Refugee Befriending Supper Club Events could certainly not exist in the way they do without the wonderful team at HostNation. To Anneke Elwes and Rossana Horsley in specific, we are immensely grateful for your partnership and the ways you have helped nurture and develop this program. The Supper Clubs also could not function so effortlessly without our amazing volunteers. Thanks in particular to Preethi John, Natalie Tikhonovsky, and Holly Howard for their willingness in volunteering at several Supper Club events in 2023.

Through the dedication of our volunteers and the generosity of our community, we have seen meaningful connections forged through just one year of this program and its Supper Club events. A hope for the program over the next year is to also grow in areas of partnership with other community organisations that operate in the realm of refugees/asylum seekers related work. The future of this program appears very exciting and we look forward to what is to come!

Eco Church

Working from the audit completed by 3 Acorns (which covered the church, Soup Kitchen and food market), in 2023 we were able to review the recommendations and practical actions laid out for AIC to take in the coming years as we strive to be more environmentally conscientious. In the first few months of my role, I ensured AIC is registered with Eco Church, an A Rocha UK project, run in partnership with Christian Aid, The Church of England, The Methodist Church, Tearfund, The United Reformed Church and Allchurches Trust Limited. We hope to work toward Bronze status over the next year, which will be an outwardly observable indicator of our commitment to environmental sustainability. Our efforts to implement climate-friendly initiatives have so far been met with enthusiasm and support, as we strive to reduce our ecological footprint and steward the planet for future generations.

Expanding our work relationally

As with most community based work, collaboration with others is of key importance. This is why I would like to take some time to emphasise our commitment to fostering partnerships and relational networks. Being new to this role especially, a great way I was introduced to so many contacts has been through meeting with them and sharing about our programs and discussing shared mutual interest. This was a good way for me to meet people already invested in the work with C4WS or with our Refugee Befriending Program, but it was also a great way to connect with new people and groups as well. Through these scheduled meetings, I've been able to engage in intentional dialogue, learning more about the unique passions and talents so many of you bring.

With relational connections in mind, there are many organisations and charities also engaged in similar veins of work. For a few, we were able to provide grant allocations at the end of the year. The 2023 Mission and Community Allocations for the 2023 year were as follows: £1200 to CARIS Camden (C4WS Homeless Project); £1200 to World Harvest Mission (for Oli and Constance Smith); £1200 to International Justice Mission; £400 to Inclusive Church.

As we look ahead to the remainder of 2024 and beyond, I am filled with hope and anticipation for the continued growth and development of our community-facing programs. Together, we have the opportunity to expand our welcome and engage with a broader cross-section of London's diverse population. I am excited to embark on this journey with each of you, as we work collaboratively to create more spaces and opportunities where inclusion and compassion coincide. Thank you for your ongoing dedication and support, and I look forward to the many meaningful moments and milestones that lie ahead.

With gratitude,

Brooke Rowan

Community Engagement and Volunteer Coordinator





Fellowship

Creating a community is at the heart of our calling as a church – when we can come together in a trustworthy and loving group of people, we are opened to discovering God in fresh ways. We have continued our mainstays of Fellowship and have found ways to expand our connections and relationships.

Throughout the year, Sunday coffee hour has been the core of our Fellowship together, providing a time for relationships to grow and for us to minister to each other. We held several shared meals to mark seasons and special days with a farewell meal after worship to celebrate

Jonathan Miller's ministry with us, a Maundy Thursday dinner & communion, an International Potluck Luncheon on Pentecost Sunday, summer picnics in the park after church, and an autumn Harvest Party with a chili luncheon for all. We also celebrated together with festive treats and mince pies in December. On Jazz Vespers Wednesdays, we also found plenty of time to fellowship over wine and cheese before and after the service.

Of course, the high point of our Fellowship year came with the Thanksgiving Luncheon in November. Many of you worked hard and contributed to a day to be grateful for and with each other, and to enjoy a taste of home – whether that was American pumpkin pie, Spanish tortilla, French quiche, Indian chicken 65, or Filipino adobo – thank you. Our international Thanksgiving brought joy to us all.

Thank you to all who have participated in creating a community together. You may have hosted a coffee hour, contributed food to a meal, or helped with setup and cleanup. For some of you, 2023 was the first year that you volunteered in these ways and we give you special

thanks. Whatever role you played, it was an essential part of our Fellowship. In fact, AIC doesn't just need some helping hands to make these events happen, but these events only become Christian Fellowship when we join in together. Thank you.

Intermingled with the joy of our shared relationships, we should also pause to express our sadness and gratitude both upon the departure of the Joffe-Walton family. Nicole was the key leader of our Fellowship ministry right up until their flight departed. They have relocated away from London and their presence is already missed. Thank you to the whole family, and especially to Nicole, for your leadership that brought us all closer together in 2023.

Rev. Jared Jaggers

Associate Minister





Membership and Outreach

AIC has always been a place defined by and dedicated to welcome and hospitality. In the past two years, our roots have grown as a place of warmth and inclusion, striving to deepen our relationships and our diversity.

Our outreach has expanded in those areas as we enjoyed 2023 as our first full calendar year since we have vocalised and publicised our inclusiveness through becoming an "equal marriage congregation" and adopting our statement of welcome & inclusion. We consistently hear stories reflecting the experience of Christians and spiritual seekers looking for a faith community that is

holistically inclusive for people often excluded because of their sexual identity. We have multiple new members, choir members, online worshippers, and Bible study attendees who have come because of our inclusive posture.

Two other aspects of our church life proved to be key avenues for outreach – our online presence and our monthly Jazz Vespers services. Our pastors both report email contacts, neighbourhood encounters, and worship guests who mention that they see our social media, our new website, and our live-streamed worship services and that these things shape their perception of us. We have both in-person visitors and online worshippers who have found us because of our improved online presence. Similarly, Jazz Vespers has become an aspect of worship that is an easy entrypoint to our community and has gained some momentum in 2023. We have consistently had 40-50 attendees, with some months exceeding that number as did December's Jazz Carols with just under 90 in attendance. We are most proud of the fact that our attendance is less reliant on church members and Sunday attenders as Jazz Vespers has now become a congregation of its own.

Throughout the year, our attendance has become more predictable, in line with patterns prior to the 2020 pandemic. We have added at least 15 new regular worship attenders, 5 of whom formally joined the church as members, with 4 more joining in early 2024.

We are striving to be inclusive, and we are succeeding along the journey as we welcome more people who God sends our way.

Emily Dema Church Council, Membership & Outreach

Rev. Jared Jaggers

Associate Minister of Faith Formation



Personnel

Serving as Personnel Chair provided me a unique and uniquely fulfilling view of AIC. Every day and in every way, I felt God's hand guiding AIC's Staff to do good works on Tottenham Court Road and in the wider world. AIC's staff is thriving, striving and delivering Christ's love and Christian compassion to our congregation, our neighbours and our world.

The Council's Personnel work is meant to equip our staff with more, and more reliable, support for their work and wellbeing. To put it simply: we aim to take care of our staff, so they can take care of all God's children!

Accordingly, in 2023, AIC matured as an employer in several key ways. As Senior Pastor, Jennifer ably guided such efforts as formalizing the hiring process, codifying workplace policies and successfully deploying flexible staffing models, among many others. This administrative work is done "behind the scenes" on weekdays in the office, rather than in the sanctuary on a Sunday. This is as it should be. At first glance, you may not think such efforts are linked to AIC's ministry. After all, when Pastor Jared delivers a powerful sermon or Pastor Jennifer provides compassionate care as a family sits bedside vigil, we don't attribute their meaningful impacts to administrivia. This is as it should be. Yet, I have seen first-hand that functional improvements actually do enable our beloved staff to minister better to a world in need.

As a few examples of how Personnel matters impacted on AIC's ministry in 2023:

- In Winter, we said farewell to Jonathan Miller. Over lunch and song, we celebrated Jonathan's eight years of service to AIC's ministries and our partnerships in the wider London faith community. We are pleased Jonathan developed community-building skills at AIC to take out into the world.
- In the Spring, Pastor Jared took parental leave when he and Hannah welcomed new daughter, Sunny. We are delighted this family had time to bond and enjoy precious time together.
- In preparation and throughout his leave, all members of staff, and even parishioners and mission partners, stepped up to cover Jared's preaching, Bible study and day-to-day responsibilities. In doing so, they demonstrated not only how the Lord provides, but also how wonderful it can be to have a diversity of views and styles. We are grateful.
- In the Summer, AIC hired Brooke Rowan as Community Engagement and Volunteer Coordinator. Brooke hit the ground running immediately with the Cold Weather Shelter. She is also making great impact with AIC's refugee programming and other community ministries enabled by grants. Brooke's hiring process gave AIC the chance to make minor changes to remits to improve alignment with AIC's vision, mission and objectives.
- As well, we took this opportunity to further codify AlC's approach to recruiting, interviewing and on-boarding new employees. Doing so enabled AlC to make a wonderful selection in Brooke. AlC can now deploy this more replicable methodology in the future, rather than investing precious time and resources re-inventing the wheel on the rare occasions when AlC hires new employees.
- Over the Summer, Kessley Janvier worked as an intern. Kessley did great work on two key projects: creating an effective template our first Refugee Befriending Supper Club with HostNation, and standing up a reliable framework for AlC's social media strategy. Her impact will long outlast her weeks of employment. Internships provide a more flexible approach to completing certain types of work. AlC is able to use adaptable staffing models to accomplish project-oriented tasks.
- In the Fall, AIC invested in our pastors through on-going education and retreat time. AIC provided both Jennifer and Jared with the time and space to pursue life-long learning which will benefit them as well as our church. And, Jennifer took a five day retreat for reflection, meditation and rejuvenation. Council approved and funded these activities. Importantly, Council also agreed all pastors should have the time and support to retreat each and every year, for their own well-being and, ultimately, to benefit AIC's ministry.
- Throughout the autumn, we worked to revise AIC's Staff Handbook, first created in 2017 but not reviewed since then. With the help of consultant Lexie Sims, we have brought our employment policies up to date, clarified responsibilities for employees, and provided a clear and transparent message of support for all our staff.

I have been proud to serve as Council's Personnel Chair. Whilst this work is administrative in nature, it is essential for AIC's staff to deliver Christian love and ministry to our members and the wider world. Thank you for the opportunity to serve God and our congregation in this way.

Nicole Joffe

Church Council, Personnel



Faith Formation

Children

Our familiar Sunday School continued in 2023 with our children going to their worship space during the Sunday morning service. We have had some new teachers step up and experienced teachers renew their commitment to the children of AIC, creating a caring space where faith is nurtured for our young church members. Thank you to all of our volunteer teachers!

We also continued to couple together events for children alongside gatherings for families and the entire congregation. On Easter Sunday, we had an egg hunt in which youth helped to hide the eggs for children to find. And in the Autumn, we held a Harvest Party with some simple outdoor games in conjunction with the church wide fellowship lunch.

Our creche offered space for our little ones to be cared for while their parents worshipped and served on Sunday mornings. Our two paid creche workers, Fatima and Gul, have been faithful parts of our children's ministry.

Youth

Our youth gatherings centred around a few opportunities to serve in 2023. They began the year by preparing dinner for the guests at our Cold Weather Shelter. They made enchiladas and baked brownies, then ended the evening with some Fellowship time and eating dinner together. They also turned up when called upon to help hide Easter eggs for the children, to help set up for church luncheons, and to join in the Nativity Play.

Our youth also gathered during Holy Week to attend our Good Friday service and then to have lunch and some games in the park afterward.

In September, we sent off one of our active youth leaders to university with AIC's blessing and prayers in Sunday worship. The church gifted David with a membership to Student Christian Movement and a Bible from AIC with favourite passages marked by pastors Jennifer and Jared.

Children & Youth Together

In December, our tradition of an Unrehearsed Nativity Play brought together nearly all our active children and youth. Participants included 10 children, 8 youth, and 10 adults. I offered a short reflection on the play that emphasised the truth it displayed for the church – it is unrehearsed, inclusive, and embodied. This is how God works in our world and it requires all of us.

Adults

Sunday morning Zoom Bible study has been the core adult faith formation with a group of 12 from locations from Nairobi to Zurich who consistently attended.

We are a church that is growing together as we learn and listen to the Spirit of God.

Rev. Jared Jaggers

Associate Minister of Faith Formation



Annual General Meeting Sunday, 23 April 2023

The meeting was guorate as at least 20 members were in attendance.

I. Call to Order

A. Council President Stephen Howard called the meeting to order at 12:10 pm.

- 1. Stephen reminded the congregation that our charter requires us to meet every Spring where we review the previous year's Annual Report, submit the current year's Budget and slate of committee members for approval as well as share a general update of what's happening at AIC and where we are as a congregation and where we are going.
- 2. 2022 was a busy year with increasing momentum and increasing our outreach efforts (welcome statement, jazz vespers, marketing initiatives). Stephen referred to our solid financials and that AIC's cash balance and investment account are in a good place. AIC exceeded its budget in 2022.

II. Financial Matters

A. Treasurer's Report

- 1. Council Treasurer Serge Ramin took the congregation through a 2022 review, reminding them about the uncertainty that surrounded the budget planning as we came out of Covid. The budget forecast had been a 20K surplus due to 100K insurance payout so effectively being an 80K loss. He also reminded the congregation that we last dipped into some of our reserves in 2021 because of this uncertainty. However our final 2022 numbers resulted in 97K surplus taking into account the 105K insurance payout and so only a 5k loss overall. Serge referred to the three-page financial handout for the detailed numbers and on the 2nd page where he lays out the reconciliation of 2022's budget vs results. Largely the results were driven by Latchcourt greatly exceeding its forecast, receiving a Camden grant and while Giving was less than expected we finalised the Foundation set-up (NB The AIC Foundation Limited was set up for US taxpayers and dual UK/US taxpayers to donate in a tax-effective way, and the account is eligible for Gift Aid) and we are starting to see the contributions come in near the end of 2022. Investments were made in personnel (new church secretary) and marketing (logo & website). In regards to maintenance, there were some savings as there was a big push in 2021 and less so in 2022. In regards to office spend, Serge said they are confident this will decrease in 2023.
- 2. Separate from the numbers, Serge relayed a few additional important actions that took place. Firstly, we reached a resolution with the URC regarding the contributions we make to their mission fund for the use of this building. Previously it lacked clarity as to how it was assessed. We now have agreed with the URC the way forward and agreed to their methodology, and they have agreed that the contributions we have made are in line with the obligation from their formula. Secondly, in regards to the investment account, movement is due to market changes; we haven't added or taken out funds.
- 3. Comment from the congregation was made about the investment account that the balance of 750 should be 980 taking into account inflation and that there is concern we are withdrawing funds at a pace that will deplete the account. Stephen reminded the congregation that the investment account was set up from sale of property to use funds for emergencies. It is the understanding that we would spend the income, not the gains, from the account. Also we have a sizable cash balance (@100K) and we will look to reinvest when markets stabilise more. Serge added that the current situation is showing some stability and putting aside any unexpected events, we do not anticipate having to dip into our funds. Without further questions, we moved onto the 2023 budget.

B. 2023 Budget

- 1. Council Treasurer Serge Ramin highlighted that the key themes when putting together the budget were protecting our staff (cost of living/inflation impact) and that we plan to continue investments such as jazz vespers and marketing. He walked the congregation through page three of his financial handout that shows how we get from 2022's 98K surplus to 2023's expected 2K surplus. The reconciliation is largely driven from: we expect more income from market stalls, we expect Giving to increase especially with the Foundation being fully set-up, and we won't have an insurance payout like we had in 2022. The liquidity will largely stay the same; the only big cash outlay that we plan on is the 30K loan to be repaid to URC. We will continue to assess the market situation as to whether we want to reinvest any of the cash balance.
- 2. Members asked questions about:

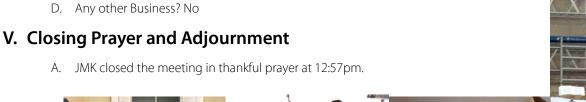
- a) Clarity around office expenses. Serge commented that these expenses were squeezed in 2020 and 2021. We need to work on expense allocation. We have done a lot of work with our accountant to streamline the procedure and monthly reconciliation. Serge took this opportunity to acknowledge the work of Munish, our accountant who has volunteered his time and service to AIC for over ten years which is a huge benefit to us and a real tangible contribution he makes to the running of the church.
- b) Jonathan's replacement. We are assuming we will replace him so no changes in this regard in the budget numbers. In regards to the accommodation that was provided as part of the role, we will decide if we rent, sell or use it for his replacement hire.
- c) Thanks given to Serge for his stellar work as Council Treasurer and all his efforts.
- 3. Stephen asked the congregation to vote to approve the 2023 Budget and this was approved by a congregational show of hands vote.

III. Election of Council and Nominating Committee Members

- A. Nominations Committee member Oliver Lewis thanked those council members who are continuing their service and particular thanks to Stephen Howard who after six years on the council is departing. He also thanked Shirley Reyes for serving on the Nomination Committee with himself. He referred the congregation to the hand-out "2023 Slate of Nominees" that lists the council changes which includes two new council members Jake and Preethi (pending their AIC membership induction which will happen in the very near future).
- B. Stephen gave thanks to the Nominating Committee and to continuing council members who are ably supported by AIC staff, and to Elodie who is stepping up into the role of President. Question was raised if Elodie will also continue in her Missions role and it was answered that the council will determine how they further allocate roles and responsibilities but that the nominating committee thought that Preethi may look to take on Mission tasks.
- C. Stephen asked the congregation to vote to approve the Slate of Nominees and this was approved by a congregational show of hands vote.
- D. Question was raised about the dates on the Slate of Nominees and it was answered that the year highlights the end of the member's three year term of which all can be renewed.
- E. Serge gave thanks to Nancy in her role of previous Treasurer, especially with the insurance payout process, and also thanks to Michelle in her continued role of Secretary for always keeping the Council on track and organised.

IV. Church Update, including activities, staff, program plans

- A. JMK observed that this July will be the completion of her 7th year at AIC. She reflected that over that time our identity has shifted from one of expats to truly international and less American and firmly we are an urban church. After seven years, we have come full circle and something new might be about to begin. We have completed some really important things this year (welcome statement, same-sex marriage, charity work finally complete after six years) and everything else in the Annual Report. Finally after getting through Covid, the ministry team felt that in September we were running our ministry and outreach as we had imagined back in 2018/9.
- B. Now we can enter a phase of learning, listening, and imagining. It's time for us to reassess and think about what's next. We don't know everything this will include but we know it includes things such as: Hire a full time person to do Jonathan's community work and for Jared to carry on with his work. Keep increasing our public witness; be more visible out front with signage. Keep thinking about what we should do so you want to invite others. Continue the Cold Weather Shelter and refugee program (move forward by end of Summer). And keep looking at our ecological impact and accessibility. We are headed to a season of exploration; it's exciting to do it together.
- C. She gave thanks to AIC staff including Chris, Monty, Jared, Scott, and each Council member and many thanks to Stephen for the last six years.





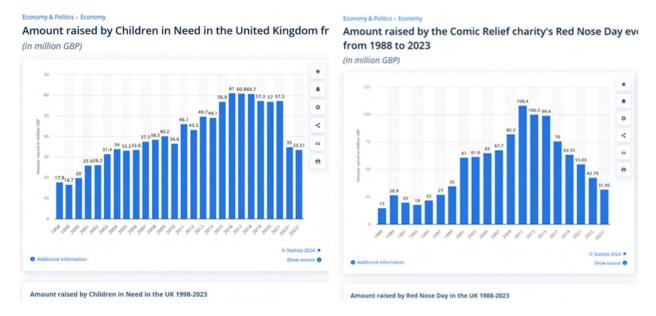




Treasurer's Report

Background

The UK Charitable Sector has been hit extremely hard by the economic downturn and pressure on consumer finances.



From 2023 Budget to 2023 Estimated Result

<u>Amount</u>	<u>ltem</u>	<u>Year</u>	<u>Explanation</u>
GBP 3K	Budget Result Forecast	2023	-
(17)K	Gift Aid vs. Budget	2023	Giving flat y-o-y, thanks to amazing support from the Congregation. Lower Gift Aid is due to growing pains with new charitable foundation set-up
(23)K	Latchcourt Revenues vs. Budget	2023	Over-optimistic assumptions (Stalls+Rooms) + Impact of swtich to Accruals (Rooms), mitigated by utility recoveries. Latchcourt revenues, measured on an accruals basis, were up c. 3% y-o-y between 2022 and 2023.
(15)K	Personnel vs. Budget	2023	Investment in Music programme (Vespers etc)
(28)K	Legal / Support Costs vs. Budget	2023	Property issue; staff support.
(20)K	Maintenance One-Offs	2023	Installation of new fire doors; boiler repairs.
(5)K	Other items	2023	-
(108)K	Total 2023 Negatives vs. Budget	2023	-
GBP (105)K	Estimated 2023 Result		We recognize that AIC is not insulated from the overall UK economy, and that charitable giving in the UK has been hit especially hard.
			In this context, we recognize the huge contribu- tion of the congregation and we are grateful for everyone's support.

2023 Actuals, 2024 Budget

	2024 Budout Leavensian	2024 5 4 2	2022 6-1	2022 5 4 4	2022 4-4-1	2022 5 1
Consolidated Income Statement (AIC+	2024 Budget Assumptions	2024 Budget	2023 Actual	2023 Budget	2022 Actual	2022 Budget
Total Giving	+5%, in line with inflation	124,377	118,454	119,695	99,746	116,516
Gift Aid / Deed of Covenant Income	Function of Giving	5,250	5,000	22,594	20,540	25,839
Grants - Unrestricted	0 - No new unrestricted grant	0	15,000	15,000	15,000	
Soup Kitchen - Contribution	+5%, in line with inflation	0	0	4,200	4,271	4,200
Latchcourt Revenues	5% growth, in line with inflation	486,365	459,066	482,174	446,603	304,042
Market Stalls	+5% vs. 2023 Dec Annualized	182,070	169,261	178,072	142,500	111,85
Rooms	+5% vs. 2023 Actuals	294,845	280,805	304,103	304,103	192,19
Market Stalls utilities recoveries		9,450				
Parkhill - Service Charge Contribution	+5%, in line with inflation	0	0	3.670	7,339	0
	80% of Gross Rent Income, as per new rental con		0	0	0	0
	Flat y-o-y	20,300	20,300	20,570	20,570	12,000
Insurance Payouts	0 - No insurance payout	0	0	0	105,799	100,000
Total Income	0 - No insurance payout	650,692	617,821	667,904	719,868	562,597
iotal income		630,692	017,821	007,904	/19,608	302,397
Expenditures	2024 Budget Assumptions					
Worship, Education, Youth, Missions	+5%, in line with inflation	24,865	21,074	20,855	24,682	23,442
	+5%, in line with inflation	2,626	2,501	2,500	7,649	2,50
Music & Children Choir	+5%, in line with inflation	2,157	2,054	1,976	1,830	1,94
	+5%, in line with inflation	1,641	1,562	662	621	1,30
	+5%, in line with inflation	296	282	119	694	
	+5%, in line with inflation	0	0	0	0	
Outreach - Pastoral	+5%, in line with inflation	2,188	2,084	3,000	1,245	1,70
	+5%, in line with inflation	2,840	2,705	1,134	1,998	2,00
Fellowship and Membership	+5%, in line with inflation	3,576	3,405	650	788	3,00
Scholarship & Conference Expense		541	516	1,814	2,035	2,00
	Set at GBP 9000	9,000		9,000		9,00
URC - Missions & Ministries Fund (Rent	Revised downward vs. 2023, in line with formula.	17,850	21,420	21,420	21,420	21,420
Marketing & Communication	Set at 3500. Bulk of work is done.	3,500	15,797	21,000	14,295	3,000
AIC Personnel Expenditure		339,964	323,433	308,431	281,966	213,893
Latchcourt Operating Costs	5% Inflation cost assumption	106,949	101,856	100,301	91,183	87,520
Gross Profit/Loss	2024 Budget Assumptions	157,564	134,240	195,897	286,321	213,322
Facilities, Admin & Finance		147,325	189,006	141,198	131,598	151,823
	"+5%, in line with inflation, minus GBP 20K of 2023	115,361	124,868	107,834	102,699	117,67
	discretionary spend.					
	+5%, in line with inflation	10,475		11,256		
	+5%, in line with inflation	8,336				
	Revert to GBP 10K per annum +5%, in line with inflation	10,000 3,153				
Office Expenses	+5%, in line with inflation	29,597	28,188	28,000	35,922	17,000
Travelling	+5%, in line with inflation	5,272	5,020	7,000	6,977	9,570
-1 1 .			44 467	13,224	10,583	12,500
Church Insurance	+5%, in line with inflation	15,190	14,467	13,224	20,505	
	+5%, in line with inflation +5%, in line with inflation	15,190 1,853	1,765	2,192	2,087	0
Church Insurance Office Equipment Maintenance Bank Charges						

From 2023 Estimated Budget to 2024 Budget

Amount	<u>Ite m</u>	Year	Rationale
GBP (105)K	<u>Adjusted 2023 Result</u>	2023	Rationale
+33K	Reduction in Marketing / Legal Spend vs. 2023	2024	Reversion to normal (Marketing / Legal)
+26K	Latchcourt Income Growth	2024	Projecting 5% underlying growth in revenues (Inflation)
+15K	Net Stuart Towers Rental Income	2024	Low risk tenant secured
+15K	Reduction in discretionary spend on facilities	2024	Boiler behaves (hopefully)
+6K	Growth of Giving	2024	Giving grows in line with inflation
+4K	URC Rent Reduction	2024	Negotiated (as per formula); results from fall in Giving.
+4K	Other items	2024	
+103K	Total Positives for 2024		
(16)K	Personnel / Cost Inflation AIC	2024	5% for Staff & AIC continues to offer London Living Wage; 5% Inflation
(15)K	Camden Council Refugee Grant (Not renewed)	2024	New Community Engagement and Volunteer Coordinator is looking at potential sources of funding.
X(7)	Personnel / Cost Inflation Latchcourt	2024	Same as AIC
(3)K	Other	2024	
(41)K	Total Negatives for 2024		-
GBP (43)K	2024 Budget		2024 Budget assumptions are more conservative vs. 2023, consistent with economic challenges.
			Investment to grow congregation and serve the community is maintained.
			Projected shortfall does not jeopardize AIC's solvency. The AIC reserve position remains comfortable.

AIC Reserves (Cash + Investments) 2023

Position	<u>ltem</u>	<u>Date</u>	
+157K	Cash in Bank (AIC + Latchcourt)	31/12/2022	
+795K	Investment Account AIC	31/12/2022	
GBP 952K	Est. AIC Balance Sheet Reserves	31/12/2022	Nearly GBP 1 million in liquidity and reserves.
(128)K	Estimated AIC 2023 Result	2023	
(50)K	Proceeds from Sale of Investments	2023	
+79K	Est. Investment Appreciation during Year	2023	
(99)K <u>2023</u>	Total Reduction in Reserves during	2023	
+31K ments)	Inc. Latchcourt Accruals (Advance Pay-	2023	
+75K	Cash in Bank (AIC + Latchcourt)	31/12/2023	
+809K	Est. Investment Account AIC	Est. 31/12/2023	GBP 844K Valuation as of 4 March 2024
+GBP 884K	Est. AIC Balance Sheet Reserves	31/12/2023	Despite 2023 Operating Loss, funded partly from sale from Investment Account, AIC has more than GBP 900K in liquidity and reserves.

Treasurer's Message

In difficult times, we persevere, with your support!

GBP (105)K shortfall

GBP (108)K worse than Budget

Largely due to unexpected costs, over-optimistic assumptions for Latchcourt / accruals

But Giving was flat y-o-y, underlining the amazing support from the congregation and the positive impact of the relaunch post-covid

The financial position remains comfortable, thanks to the strong reserve position.

We are cautiously optimistic for 2024, and hope to reduce the deficit to GBP (43)K.

I believe that the work done by the AIC team on the relaunch after Covid, the work done with AIC staff and Latchcourt on systems and processes, and the investment in building the URC relationship, is having a positive impact.

Latchcourt Forward Booking Calendar and Activity Trend

As of 17 March 2024, for FY 2024, Latchcourt has received bookings equivalent to close to the full FY 2022 revenues, and 63% of 2023 Revenues.

2024 March results – unexpected cancellation – show that Latchcourt results remain volatile.

Latchcourt Room Booking Activity

Row Labels	Jan Feb	Mar Apr	Apr May Jun	Jul Aug	Sep Oct	t Nov	Dec (blank) Grand Total	Grand Total
■ FY 22	9650	5814.6 11195	5814.6 11195 15205 22900	5980 20810 21585 30860 17855	21585 30860	0 17855	9375	171229.6
Choir Room	2185	798 2030		2085 2700	5475 3850	0 6575	1505	33853
Club Room	1460	1026.6 2100	4505 6270	500 730	7850 8805	2	1095	34341.6
Conference Room			720	750	245 1120	0 865	200	3900
Main Hall	5755	1190 570	4600 11340	2185 16930	6315 17085	5 10115	6175	82260
North Tower		2300 1800	2510	80	110		200	7000
Sanctuary		250 595	450 60	380 450	1470	300	200	4155
Upper Vestibule	250	250 500	1000		120			2120
William Carey		3600						3600
■ FY 23	30575 18770	15765 29060	15765 29060 24465 24200 20885 29120 16095 33515 21580 18645	20885 29120	16095 3351	5 21580	18645	282675
Choir Room	2985 3055	2125 3125	4060 2715	2835 7185	3065 3865	5 3245	1360	39620
Club Room	3505 3525	4760 9640	6575 6610	3415 4425	4570 8095	5 6325	1410	62855
Conference Room	1395 7670	950	330 125	645 100	80	0 180	790	12265
Main Hall	20280 4370	8330 13965	11840 13470 13670 17410	13670 17410	7110 20580 11030 14335	0 11030	14335	156390
North Tower	790	150	610 950	75	245	5 150	750	3720
Sanctuary	1620 150	300 480	300 330	245	1350 650	0 650		6075
Upper Vestibule		250 750	750					1750
■ FY 24	37045 29065	1570 35805	33365	650 39210				176710
Choir Room	7030 2700	400 3975		5750				19855
Club Room	4825 7505	555 1370	7850	8395				30500
Conference Room	930							930
Main Hall	23310 17855	29750	25515	25065				121495
North Tower	220 75	165						460
Sanctuary	1660	450 710		029				3470

2023 Leadership Team

Ministry Team

Jennifer Mills-Knutsen, Senior Minister Jared Jaggers, Associate Minister Scott Stroman, Director of Worship and Music

Church Staff

Monty Strikes, Business Manager Chris Omaweng, Office Manager Alex Brown, Soup Kitchen Director

Jonathan Miller, *Community Minister* (through March 5)

Brooke Rowan, Community Engagement and Volunteer Coordinator (from 1 October)

Munish Khanna, Accountant

Gul Erdogan and Fatima Kammiri, Crèche

Clive Munro, Security Malina Metodieva, Cleaning

Receptionists

Rosie Armstrong Amanda Bellamy Orlando Brooke

Sophie Brooke

Michelle Buttery

Manuel Cervantes (through August 31)

KD Choi

Sabine Jorge

Rachel Rowland

Anthony Singh (from February 6)

Church Council

Elodie Lasserre, President Michelle Miller, Secretary Serge Ramin, Treasurer Emily Dema, Membership and Outreach Nicole Joffe, Personnel and Fellowship Tangy Morgan, At Large Preethi John Jake Penny

Nominating Committee

Oliver Lewis Shirley Reyes Stephen Howard



